

Meeting Notes
AZTCA Youth Summit Committee Meeting—Sept. 13, 2010

In attendance:

Sarah
Samantha
Julie
Charlsie
Shevaun
Sally
Hayley

Updates:

1. Charlsie/Pamela
 - a. Food price is still being worked out—possible 10% discount, but not much more expected
 - b. Forensic Science presenter confirmed—Michelle Powell
 - c. Terry Yahweh not yet confirmed
 - d. Issues with WASA fax number (resolved with alternate fax #)
2. Sally
 - a. 148 kids registered so far, ~20 adults registered
 - b. \$3000 grant from Foundation received today (9-13-10)
 - c. Also have \$1000 donation from Freeport McMoRan
 - d. Need to determine which schools can bring an additional set of students
3. Sarah
 - a. Rooms are in different building—we will need signage and directions for each session
 - b. Travel time should be built into sessions—presenters will have 45-50 minutes to present

Roles

1. Bag stuffing at 8:30am (or earlier if you can be there!)
 - a. Julie
 - b. Sarah
 - c. Shevaun
 - d. Samantha + Christopher
 - e. Hayley
2. Registration
 - a. The above + Phoenix School of Law volunteers
3. Directing traffic in morning + between breakout sessions
 - a. Phoenix School of Law volunteers
4. Lunch flow + cleanup
 - a. Phoenix School of Law volunteers
5. Signage
 - a. Hayley will print once she receives the maps from PSL; PSL volunteers will help to put around campus

TO DO:

1. Sarah is meeting with PSL today and will ask for a campus/breakout map and parking map
2. Once we have the information, Sally will email out both maps to registrants
3. Once we have the information, we will each email the maps to our presenters + the update on the 45-50min presentation

Next meeting: Monday, September 20, 2010 at 11am.